

Academic/ Attendance Appeal

Step 1: **PLEASE PRINT**

Name: _____
(Last) (First)

Student Id Number: _____ Date of Appeal: _____

Student Program: _____ Last Semester Attended: _____

Step 2: **TO BE FILLED OUT BY STUDENT**

| Reason for Appeal |
|---|
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> |
| How was the problem that caused this dismissal been resolved? |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> |
| What measures will you take to prevent this from happening again? |
| <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> |

Student Signature: _____ **Date:** _____

Step 3: Dean's Approval **FOR OFFICE USE ONLY**

This Appeal is: GRANTED DENIED Please attach 'Plan of Action'.

Authorizing Signature: _____ Date: _____

Comments: _____

Step 4: **PLEASE RETURN TO REGISTRAR'S OFFICE**

Processed By: _____ Date: _____